
APPLICATION FOR TRADE LICENSE

TOWN of CLAY
TOWN CLERK
4401 ST. RT 31
CLAY, NY 13041

1. Name and Address of Applicant: *(if Partnership, Firm or Corporation, list names and addresses of individual members of partnership or, if corporation, give name and addresses of officers):*

2. Name and address of Firm or Corporation that that Applicant represents:

3. Have you or any persons named in item #1 or #2 ever been convicted of a misdemeanor or felony.

Yes _____ No _____

4. If the answer to #3 is YES, give details including date of conviction, nature of offense, penalty imposed and name and address of Court:

5. Have you ever applied for a Trade License, Soliciting or Peddlers Permit in the Town of Clay, or any other City, Town or Village in New York State?

6. If the answer to #5 is YES, was such application ever denied or revoked

7. If the answer to # 6 is YES, give details including dates, place and circumstances surrounding same.

8. Give full details of activities Applicant proposes to carry out in the Town of Clay, including the type of goods, wares and or merchandise he or she desires to sell, as well as the kind of service to be performed and the names of any products and the method of distribution:

9. The proposed hours of operation: _____

10. The registration number and type of vehicle to be used by the Applicant in carrying on the business for which the License is desired: _____

11. The length of time the Applicant desires the License: _____

12. Applicant claims exemption from license requirements on the following basis: _____

13. Applicants state that they have read and agree to comply with the provisions of the Town of Clay Ordinance as it applies to Peddlers and Solicitors, Chapter 17 of the Municipal Code and certifies to the truth of the representations made in this Application

SIGNATURE OF APPLICANT

Telephone Number: _____

Instructions:

1. Application must be submitted to the Town Clerks Office.
2. Applicant must submit satisfactory evidence if claiming exemption.
3. License fee per person: 1 month or less ~ \$20.00
6 months or less ~ \$40.00
12 months or less ~ \$75.00

A **BACKGROUND CHECK** is required for **ALL** applicants applying for Trade Licenses and Certificates of Compliance in the Town of Clay. There is a separate fee (contractors rate) for the Background check not included in the license fee. This fee is payable to the Town Clerk, cash or check only due at the time the application is submitted.