

APPROVED

At the Regular Meeting of the Town Board, Town of Clay, Onondaga County, held at the Town Hall, Clay, New York on the 1st of June, 2015 at 7:30 P.M., there were:

PRESENT:

Damian Ulatowski	Supervisor
Joseph A. Bick	Deputy Supervisor/Councilor
Naomi R. Bray	Councilor
William C. Weaver	Councilor
Jim Rowley	Councilor
Eugene Young	Councilor
David Hess	Councilor
Jill Hageman-Clark	Town Clerk
Mark V. Territo	Commissioner of Planning and Development
Robert Germain	Town Attorney
Ron DeTota	Town Engineer

ABSENT:

None

OTHERS PRESENT:

Russ Mitchell – Planning Board Member, Casey Jordan – County Legislator, Dorothy Heller – Town Historian and Rob Bick – Town Assessor.

The meeting was called to order by Supervisor Ulatowski at 7:30 P.M. All present joined in the Pledge of Allegiance.

Swearing in of Appointed Town Board Member:

The Town Clerk swore in David Hess as the new Town Board member, replacing Robert Edick.

Approval of Minutes:

Councilor Weaver moved to **Approve** the Minutes of the March 18th, 2015 Town Board Meeting and the May 26th, 2015 Special Meeting. Motion was seconded by Councilor Bray.

Ayes – 6 and Noes – 0, *Councilor Hess abstaining*. Motion carried.

Cancellation and/or requested adjournments.

Supervisor Ulatowski said that item number 9 on the agenda will not be heard at this time.

Correspondence:

Supervisor Ulatowski asked if anyone wished to address the Board on any items not on the agenda.

REGULAR MEETING:

Zone Change (PH/Adj.) – Town Board Case # 1078 - STEWART'S SHOPS CORP. AND PITCHER HILL ASSOCIATES:

A public hearing to consider the application of **STEWART'S SHOPS CORP. AND PITCHER HILL ASSOCIATES FOR A ZONE CHANGE** from **R-APT Residential Apartment District to RC-1 Regional Commercial District** to construct a Stewart's Shop with self serve gas and other permitted uses on vacant land located at the southeast corner of **Buckley and Bear Roads, Tax Map No. 097.-01-08.1**; consisting of approximately 9.02± acres of land. (Adjourned to this date and time from the May 4, 2015 Town Board Meeting) was opened by the Supervisor.

No one was present on behalf of the applicant. Councilor Bray made a motion to **adjourn** the public hearing to **June 15, 2015 at 7:47 P.M.** Motion was seconded by Councilor Hess.

Ayes – 7 and Noes – 0. Motion carried.

Traffic & Vehicles Ordinance 1 of the Year 2015(Stop Sign)(PH) – Dell Center Drive, Rivers Pointe Way and Laser Drive:

A public hearing to consider the amendment of **CHAPTER 211, TRAFFIC AND VEHICLES ORDINANCE** of the Code of the Town of Clay, **SECTION 211-12 "STOP INTERSECTIONS," SCHEDULE IX (§211-42)** of the Town of Clay Municipal Code to designate and provide for **ONE (1) STOP SIGN** to be installed on the northwest corner of **DELL CENTER DRIVE** where it intersects with **RIVERS POINTE WAY** and **LASER DRIVE**; and the installation of the necessary sign therefore was opened by the Supervisor; proof of publication and posting was furnished by the Town Clerk.

Supervisor Ulatowski began by explaining that the Highway Superintendent and the Town Constable have both thoroughly researched this request and both recommended the installation of the STOP sign.

The Supervisor then asked if there were any questions or comments; hearing none he **closed** the public hearing.

Special Permit (PH) – Town Board Case # 1079 - BANK of AMERICA:

A public hearing to consider the application of **BANK OF AMERICA FOR A SPECIAL PERMIT** pursuant to Section 230-15B (2) [4] of the Town Code to allow for a Drive-up ATM Kiosk on vacant land located on **State Route 31, Tax Map No. 053.-01-20.1**, between the railroad tracks and Lowe's, was opened by the Supervisor; proof of publication and posting was furnished by the Town Clerk.

Matthew Welch of Stonefield Engineering was present on behalf of the applicant. Mr. Welch began by explaining that the applicant is requesting a Special Permit to operate a drive thru kiosk. They are proposing minor signage and six (6) lighting poles to comply with NYS ATM lighting requirements.

They have an existing application in with State Department of Transportation regarding the access design. The applicant is proposing a standalone pylon type sign with four (4) additional signs on the brick columns. A variance will be obtained for the signs.

The Onondaga County Planning Board recommends that the applicant incorporate front yard landscaping. Mr. Welch explained that he is agreeable to this however Bank of America recommends against it as a safety measure for bank customers as it could obstruct from view the kiosk.

Councilor Rowley said that he was struggling with a standalone, drive thru kiosk. He asked if there are any in the area. Mr. Welch said that he was not familiar with any in this area.

Supervisor Ulatowski asked if they were successful with the security of such an operation. Mr. Welch said that they are adding that the use of lighting and cameras have added to the success. The Supervisor asked if the applicant would lease the property and they will.

Supervisor Ulatowski asked if there were any more questions or comments; hearing none he **closed** the public hearing.

Bid Award - ADULT CROSSING GUARDS FOR THE 2015-2016 SCHOOL YEAR:

Not heard.

R15-92 Policies & Procedures (A) – INFORMATION TECHNOLOGY:

Councilor Young moved the adoption of a resolution approving and adopting the **Information Technology Policies and Procedures** contained in a pamphlet provided to all Board Members and employees of the Town as an official policy and procedure of the Town and incorporating same into the Town Employee Handbook as an addendum. It is the intention of this resolution to apply the IT policies and procedures to all Town employees. Motion was seconded by Councilor Bray.

Ayes – 7 and Noes – 0. Motion carried.

R15-93 LABOR AGREEMENT BETWEEN THE TEAMSTERS LOCAL UNION 317 and TOWN OF CLAY CLERICAL and OFFICE EMPLOYEES(A):

Councilor Rowley moved the adoption of a resolution approving the **LABOR AGREEMENT BETWEEN THE TEAMSTERS LOCAL UNION 317 and TOWN OF CLAY CLERICAL and OFFICE EMPLOYEES** for the term commencing January 1, 2015 to December 31, 2017, and authorizing the Supervisor to execute same. Motion was seconded by Councilor Bick.

Ayes – 7 and Noes – 0. Motion carried.

R15-94 LABOR AGREEMENT BETWEEN THE TEAMSTERS LOCAL UNION 317 and TOWN OF CLAY HIGHWAY EMPLOYEES (A):

Councilor Weaver moved the adoption of a resolution approving the **LABOR AGREEMENT BETWEEN THE TEAMSTERS LOCAL UNION 317 and TOWN OF CLAY HIGHWAY WORKERS** for the term commencing January 1, 2015 to December 31, 2017, and authorizing the Supervisor to execute same. Motion was seconded by Councilor Bick.

Ayes – 7 and Noes – 0. Motion carried.

R15-95 Special Permit – (CPH) – Town Board Case # 1081 - RYAN CHURCHILL AND OLIVIA HOLDING, LLC:

Councilor Bick moved the adoption of a resolution calling a public hearing **June 15, 2015**, commencing at **7:41 P.M.**, local time to consider the application of **RYAN CHURCHILL AND OLIVIA HOLDING, LLC** for a **SPECIAL PERMIT** pursuant to Section 230-16C. (2)(E)[2] to allow for a drive-thru for proposed **Sonic Restaurant** located at **3808 Route 11 & 5431 South Bay Road Tax Map Nos. 118.-01-10-0 & 118.-01-10.1**; currently Zoned RC-1. Motion was seconded by Councilor Hess.

Ayes – 7 and Noes – 0. Motion carried.

R15-96 Special Permit – (CPH) – Town Board Case # 1082 – ASSOCIATED GROUP SERVICES, INC.:

Councilor Hess moved the adoption of a resolution calling a public hearing **June 15, 2015**, and commencing at **7:44 P.M.**, local time to consider the application of **ASSOCIATED GROUP SERVICES, INC., ROUTE 31/57 CO., LLC AND AILEEN SCHMIDT** for a **SPECIAL PERMIT** pursuant to Section 230-16C, (2) (E)[3],[4],[5] of the Town Code to allow for an Automobile Wash Facility, Motor Vehicle Sales and Motor Vehicle Service on part of properties located at **3652, 3694, 3702, 3706 & 3720 State Route 31, Tax Map Nos., 053.-01-09.1, 10.1, 11.1, 12.1, 13.1 & 14.1.** Motion was seconded by Councilor Rowley.

Ayes – 7 and Noes – 0. Motion carried.

Adjournment:

The meeting was adjourned at 7:51 P.M. upon motion by Councilor Bray and seconded by Councilor Weaver.

Ayes - 7 and Noes - 0. *Unanimously carried.*

Jill Hageman-Clark RMC, Town Clerk