



DEPARTMENT OF  
PLANNING & DEVELOPMENT

TOWN OF CLAY  
4401 Route 31  
Clay, NY 13041

ZONING INFORMATION  
PROPERTY WORKSHEET

Property Location: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Sec-Blk-Lot: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Zone \_\_\_\_\_, \_\_\_\_\_

Items: <u>Requested</u>	<u>Sent</u>	<u>Not Available</u>
<input type="checkbox"/> Certificates of Occupancy (We do not issue c/o's on existing structures)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Certificates of Compliance	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Open Permit Information	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Permit Information	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Zoning Information	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Current use is permitted <input type="checkbox"/> yes <input type="checkbox"/> no		
<input type="checkbox"/> Any Code Violations <input type="checkbox"/> none recorded	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Street is: <input type="checkbox"/> Town Road, <input type="checkbox"/> County Road, <input type="checkbox"/> State Road, <input type="checkbox"/> Private Road	<input type="checkbox"/>	<input type="checkbox"/>

Send information to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Submit this form with a **\$30 check payable to the Town of Clay** with a self addressed stamped envelope

\_\_\_\_\_ fee received/date

\_\_\_\_\_ form completed by:

\_\_\_\_\_ date